

## **CITY OF DEARBORN 2016 HOMECOMING FESTIVAL RULES**

In the interests of maintaining an orderly, peaceable and enjoyable HOMECOMING FESTIVAL event, the following rules shall be strictly enforced August 5 to 7, 2016.

### **PARKING / TRAFFIC FLOW**

To ensure a safe and uninterrupted flow of pedestrian and vehicular traffic during the Homecoming Festival, the following rules shall be enforced:

1. Parking shall be permitted in designated areas only. Any infraction will result in vehicles being ticketed and towed at the owner's expense.
2. No overnight vehicle parking shall be permitted without prior approval of the Homecoming Festival Field Director.
3. No vehicular traffic shall be permitted over bridges during posted hours of the Homecoming Festival operation. (City and emergency vehicles will have access at all times.)
4. Vendor vehicles with coded passes will be permitted access to the north side of the river via Cherry Hill Road for the purpose of loading and unloading only. Vendor vehicles must display passes affixed to the front windshield and depart within 20 minutes of either loading or unloading. Unattended vehicles will be ticketed and towed.
5. A reserved parking area for city vehicles and vendor vehicles is provided off Cherry Hill Road at the top of the service road. Vendor vehicles displaying coded passes affixed (not taped) to the front windshield may park in this reserved area. Passes must be displayed on parked vehicles at all times. Vendor vehicles without coded passes will be towed at the owner's expense. Vendor vehicles with properly affixed passes may also park for free in the Main Parking lot, south of the bridge, space permitting.

### **ALCOHOL SALES**

To ensure the safe and controlled sale of alcoholic beverages during the Homecoming Festival, the following rules shall be enforced.

Infraction of these rules will result in immediate termination of sales and other appropriate enforcement action.

1. During all hours of alcohol sales, each organization selling alcohol is required to have a supervisor on site who has a valid alcohol management training certificate.
2. Only beer/malt beverages and wine/wine coolers may be sold. No spirits shall be sold.
3. Vendors selling alcoholic beverages shall be authorized by the Dearborn Community Fund and the City of Dearborn and must be properly licensed by the Michigan Liquor Control Commission. Copies of the license shall be prominently displayed by each organization selling alcohol and

each group must obey all rules and regulations of the MLCC and the City of Dearborn Police Department.

4. No persons under the age of 18 shall sell beer or wine.
5. No beer or wine shall be sold to any person under the age of 21. Photo identification shall be required of all customers who do not appear to be 21 years of age. Vendors are responsible for verifying the age of customers with photo identification. Strict enforcement of the minimum age requirement must be maintained.
6. No alcoholic beverages shall be sold to intoxicated persons.
7. Beer/malt beverages and wine/wine coolers shall be served in plastic translucent cups of not more than 18 ounces. No glass bottles shall be permitted for alcohol sales. No pitcher or jug sales shall be permitted.
8. Not more than two servings of alcoholic beverages shall be served to a customer at any one time.
9. Established minimum charges per serving shall be adhered to.
10. Low alcohol or no alcohol beer sales shall be regulated in accordance with the above rules.
11. No alcoholic beverages or sales shall be permitted in the carnival area. No alcoholic beverages or sales shall be permitted outside of the established sale and consumption zones submitted to the MLCC. These are a fenced perimeter around the Italian Shelter; a fenced perimeter around the South Shelter; a fenced perimeter around the American Legion tent; and a single fenced perimeter encompassing the Food Court, Dining Tent, Main Stage, Reunion Area, Children's Area and fireworks viewing area on the Ford Field Hill.
12. Other than authorized vendors, no person shall bring alcoholic beverages into the park.
13. All alcohol must be purchased and consumed on the festival grounds, per MLCC rules.
14. Sales of all alcoholic beverages must cease by 11 p.m. each day.
15. Intoxicated individuals (customers/volunteers) may not loiter in or around the MLCC controlled areas.

### **VENDOR RULES**

Homecoming vending space is offered to nonprofit, Dearborn-based organizations with documented 501c (3) status in the following categories: service clubs, fraternal groups, youth groups, church groups, athletic teams or boosters, veteran organizations, alumni groups, social groups, animal rescue, senior citizen groups and cultural arts and performance groups.

Additional consideration may be extended to other types of Dearborn-based nonprofit groups with 501c (3) or equivalent nonprofit documentation, dependent on available space. Two booths are allowed per group in the Food Court, except for returning groups that have been grandfathered in. Additional booths may be granted for one festival-only, if the following conditions apply: If space is still available after the deadline passes for returning groups to make their decision, the space first will be opened up for

applications from other Dearborn-based nonprofit groups. A waiting list may be created each calendar year, prior to the deadline for returning groups, and space will be filled on a first-come, first-served basis. If space remains after that process for new organizations, returning groups may be granted an additional booth(s) for the current year's festival only.

One booth is allowed per group in the Community Tent, unless approved by the Festival Committee.

To ensure the safe and controlled sale of concession goods, the following rules shall be enforced:

1. Vendors are not allowed to have golf carts on the festival grounds.
2. Sales shall be conducted only from the front of rented booths in designated vendor areas. Absolutely no sales or samples shall be distributed from the rear of the Food Court Tent booths or Community Tent booths.
3. The Fire Marshal or appropriate city official will provide specific directions to all vendors regarding cooking devices, tents and canopies. Vendors must adhere to those rules.
4. No grease or oil shall be poured down drains or sewers or dumped into the river. Vendors shall be responsible for providing proper containers for disposal.
5. Regular hours for vendor operations are: **FRIDAY, SATURDAY & SUNDAY, 11 a.m. to 11 p.m.** All vendors must strictly adhere to hours of operation. No sales shall be permitted beyond established Homecoming Festival closing hours.
6. Food vendors must adhere to all applicable City, County and State health regulations.
7. Only authorized tents, booths, canopies, tent extensions or temporary shelters necessary to carry out scheduled activities or approved vendor activities may be erected and require prior approval of the Homecoming Festival Field Director.
8. All vendor activities shall be confined to their designated rental area in the Food Court, Community Tent or other authorized rental space, such as the American Legion Tent, Italian Shelter or South Shelter. No activities, including storage, cooking, food preparation, etc., shall take place outside the tent perimeter fence.
9. With the authorization of the Homecoming Committee, Commercial Food Trucks can operate at the festival, based on pre-approved terms with the Dearborn Community Fund and the City of Dearborn. All Food Trucks must comply with the directions of the Homecoming Festival Field Director, operate within their designated space at the festival, comply with the same rules as outlined for food booths, and follow all Festival rules, including those for vendor parking and delivery.
10. Alcoholic beverages shall be served in clear or translucent plastic cups of not more than 18 ounces. No glass bottle sales shall be permitted for alcoholic beverages. Soft drinks and water may be sold in cans, plastic bottles and by the cup.
11. Vendor supply vehicles may park in designated areas only. Drivers must secure permission from the Homecoming Festival Field Director for overnight parking.

12. Vendors are encouraged to partner with commercial food providers. However, signage within the booth must follow this rule: The nonprofit organization's name must be at least as big as the business name. The Homecoming Festival Committee may require the business signage to be removed if it is larger than the nonprofit group.
13. In consideration of neighboring booths and Homecoming participants and visitors, all amplification devices are prohibited.
14. All groups can sell glow-in-the-dark necklaces from within their authorized booths. Following past practice, only organizations that have been authorized by the Homecoming Committee may sell glow-in-the-dark necklaces and other novelties on the hill and throughout the festival grounds. Only actual members of authorized groups will be allowed to sell in this manner.
15. Vendors authorized by the Homecoming Committee are not permitted to post political advertising in their booths.
16. Compressed air or helium tanks must be inspected and approved by the Fire Marshal and/or Commercial Division Inspector and appropriately secured to ensure they remain upright, such as being chained to a post set in the ground. Tanks must be safely transported from one place to another, remaining upright and off the ground (not rolled or dragged), with protective safety caps in place during transport. Prior approval is strongly recommended. Contact the Fire Marshal at (313) 943-2838.
17. According to state law, no smoking is allowed in areas where food is prepared or consumed. No smoking is allowed in tents. Dearborn has also banned smoking of any type within 15 feet of any play structure in a park.
18. Infractions of the above rules will result in enforcement action by the Homecoming Festival Committee.

### **2016 RULES FOR THE HOMECOMING FESTIVAL GROUNDS**

1. For the three days of Homecoming, all of Ford Field Park is considered the festival grounds and shall be used for festival purposes only.
2. To provide a reasonable and accessible forum for religious and political expression and political campaigning, while maintaining an orderly and uninterrupted schedule of Homecoming activities and a free flow of pedestrian and vehicular traffic, all literature, DVDs, coupons, or paraphernalia (such as balloons, bumper stickers, flyers, nail files, etc.) and any type of political or religious solicitation, including signatures on petitions, shall be confined to a fixed location.
3. The fixed location for these activities for those businesses, organizations and individuals who have not paid a fee for a booth or other authorized vendor location is in a No-Fee Designated Area west of the carnival, on the grass, generally between the south picnic shelter and the covered bridge. This designated area is not to impede upon tents or booths rented by organizations with the approval of the Homecoming Committee. The location within the designated area is first-come, first-served for each group.
4. To allow maximum room within the No-Fee Designated Area, businesses, organizations or individuals distributing materials or soliciting from the designated area are not allowed to set up

tables or canopies or other structures within the designated area. Portable chairs, such as lawn chairs and camping chairs, are allowed. Signs must be carried and cannot be planted in the ground or attached to greenery or power poles.

5. Members of any religious or political group are free to leave the No-Fee Designated Area to mingle in the crowds and engage in face-to-face discussions. Public speaking outside the No-Fee designated area that is designed to gather crowds is prohibited. Pedestrian and vehicle traffic shall not be impeded. No one is permitted to distribute anything of any kind or to solicit anything except from the fixed location as described above.
6. No vehicle-mounted religious or political signs shall be allowed within the Homecoming festival grounds, including the parking areas. No religious or political advertising, or advertising not authorized by the Homecoming Committee, shall be allowed on the public transportation authorized by the Homecoming Committee to travel through the Homecoming Festival grounds, including the parking areas.
7. Political candidates and religious or political supporters, commercial vendors, or nonprofit vendors, are not allowed to distribute free food products or free beverages, including water, on the Homecoming Festival grounds, including the No-Fee Designated Area and parking areas, except for sponsors authorized by the Homecoming Committee.
8. No performances, sales, demonstrations, distributions, exhibits or solicitations not authorized by the Homecoming Committee shall be permitted on the festival grounds, except as authorized in the No-Fee Designated Area.
9. Music or amplification of any kind is not allowed within the festival grounds, including the parking areas and the No-Fee Designated Area, except for activities scheduled by the Homecoming committee.
10. Only signs authorized by the Homecoming Committee shall be mounted or posted on the Homecoming Festival grounds.
11. Compressed air or helium tanks must be inspected and approved by the Fire Marshal and/or building inspector. All tanks must be appropriately secured to ensure they remain upright: chained to a post set in the ground, for example. Tanks must be safely transported from one place to another, remaining upright and off the ground (not rolled or dragged), with protective safety caps in place during transport. Prior approval is strongly recommended. Contact the Fire Marshal at (313) 943-2839.
12. No advertisements, fliers, coupons, or other such materials shall be placed on parked vehicles.
13. No animals shall be permitted in the park with the exception of service animals.
14. City ordinances prohibiting littering will be strictly enforced.
15. Group picnics are permitted in designated areas only with approval of the Homecoming Festival Field Director.
16. No persons shall engage in any conduct threatening, endangering or impairing the safety, health or comfort of others, or shall indulge in profane or indecent language, or any improper or indecent conduct, or any unduly boisterous or offensive conduct.

17. No loitering shall be permitted on the bridges or in any area where such activity would impede pedestrian or traffic flow in Ford Field Park during the three days of Homecoming.
18. With the exception of officially scheduled events, the playing of organized games such as football, softball and the like is prohibited at Ford Field during Homecoming. With the exception of scheduled and supervised activities authorized by the Homecoming Committee, no persons shall take part in the playing of games involving thrown or otherwise propelled objects, such as, balls, horseshoes, kites or model airplanes at Ford Field during the Homecoming festival.
19. With the exception of approved Homecoming food operations, cooking and other fires are not permitted in the park during the Festival.
20. No roller blades, skate boards or bicycles shall be permitted in Ford Field Park during the three days of Homecoming.
21. Chairs may be saved after 5 p.m. in front of the Main Stage. A person must be present to save the chairs. One person may save up to four chairs.
22. Space on the hill can be saved after 8 a.m. on Saturday and 8 a.m. Sunday. Blankets must be 8 feet by 8 feet or less. All blankets must be removed after the fireworks each night. Stakes are not permitted.
23. No unauthorized sales or solicitations shall be permitted within 100 feet of any entrance to Ford Field Park during the three days of Homecoming.
24. Violators of these rules will be escorted from the festival grounds and prosecuted, if necessary.