

May 12, 2017

Dear Parade Participant:

Dearborn's 2017 Memorial Day Parade on Monday, May 29 is nearly here and the following information is provided so that your parade experience is positive and enjoyable.

Please read this entire document. You are responsible for conveying this information to all members of your group. The parade begins at 10 a.m. right after the 9:40 a.m. ceremonial military funeral procession makes its way down Michigan Avenue.

ARRIVE EARLY.

The parade again takes place on Michigan Avenue. Like last year, it will start at Michigan and Maple and head west to end behind the Henry Ford Centennial Library, 16301 Michigan Ave.

The review stand will be in front of the library, and the noon solemn remembrance ceremony will be held there in the Veterans Park and War Memorial.

★★IMPORTANT★★

Please pass on the following information to all your group members participating in the parade. If your group is late, you risk losing your assigned position. That means all members must be on time. Your group could be staged instead at the end of the parade.

THE PARADE

The lead units of the parade will step off at 10 a.m. The line of marchers will proceed west on Michigan Avenue from Maple, pass the review stand in front of Henry Ford Centennial Library and turn left on the drive west of the library. Participants will disband on the service drive behind the library.

STAGING/LINEUP

Staging will take place in east Dearborn near Michigan and Schaefer. (See map.) Michigan Avenue will be closed. **ARRIVE EARLY!**

- **Escort Division** - All vehicles and people assemble on Michigan Avenue between Maple and Schaefer.
- **School bands** - Assemble in the Nagy parking lot, behind City Hall Artspace Lofts and Alcamo's. To reach the lot, drive from Rotunda north on Schaefer to John Nagy Drive. Turn left. Police will line up bands in order at the appointed times on Maple St.
- **Divisions 1 – 4** - Assemble in the Neckel St./Dearborn Fresh parking lot. You can reach the lot from Schaefer via Rotunda or Ford Road. If your car is in the parade, you can enter the lot. **There is no participant parking in the Neckel/Dearborn Fresh parking lot.**
 - Divisions 1 and 2: Be in your designated assembly areas before 9:15 a.m.
 - Divisions 3 and 4: Be in your designated assembly areas before 9:45 a.m.

Vehicles in the parade should go directly to the staging location in east Dearborn.

PARKING

For participants who need to park vehicles not in the parade several other options exist.

Use the parking lot behind **Henry Ford Centennial Library** and the lot next to the **Dearborn Police Department/19th District Court**. Shuttles will be provided to the staging area. (Information below.)

You must enter off of Greenfield Road to access the library and police station parking lots.
Turn west at the stoplight in front of CVS, just south of Michigan Avenue.

If you are a parade participant and you prefer to park near the beginning of the parade, please park at the Calhoun Street/50-50 parking lot north of Michigan and east of Schaefer. You will need to approach the lot from Schaefer turning east at Colson Street. You may also park in the parking deck south of Michigan Avenue on the east side of Schaefer.

If someone is dropping you off at the beginning of the parade, have them take you to the Calhoun/50-50 parking lot. Police officers will guide you from there.

SHUTTLES will run 8:45 – 10 A.M.

Shuttles will pick up parade participants from two locations before the parade (see map):

- Henry Ford Centennial parking lot (eastern edge of lot)
- Ford Community and Performing Arts Center at the theater circle drive on the west side of the building (facing the police station).

Shuttles will drop off participants at the northeast corner of the Dearborn Fresh/Neckel parking lot staging area.

Please note that no parking is allowed on Michigan Avenue from 7 a.m. to 3 p.m. on Memorial Day. There are no shuttles after the parade to return participants to Michigan and Schaefer. Michigan Avenue will be closed.

After the parade, there will be shuttles to transport people from the library parking lot to the Ford Community and Performing Arts Center.

ASSISTANCE AT THE STAGING AREA

Police officers will direct all participants to their final staging area at the appropriate time.

VEHICLES IN THE PARADE

First, read the lineup. Determine what division you are in.



If your vehicle has been approved to be in the parade, print out the participant vehicle placard.



Please write your group name and division number on the placard.

Place the placard face up on the on the dash of your parade vehicle. If you have questions or problems, call (313) 943-2285 before noon on Friday, May 26.

END OF PARADE

The parade will disperse behind the Henry Ford Centennial Library near the circle drive. **The exit lane (north side) of the service drive must not be blocked.** Vehicles must keep moving out of the area. Walkers who need to wait for pick up must move their group off the service road to a sidewalk or grassy area south of the drive (next to the parking lot) so other groups can pass. Vehicles may pull over to the south lane briefly to unload riders if there is space, but otherwise need to pull into the parking lot to have passengers disembark.

TRAFFIC FLOW

Michigan Avenue will be closed to traffic from Schaefer to just west of the Dearborn Administrative Center, 16901 Michigan Avenue.

Schaefer will be open for traffic. Use caution when driving as pedestrians will be in the road. Anticipate barriers. Police officers will provide direction.

Greenfield Road will also be open to traffic.

WATER IS NOT PROVIDED

You are responsible for providing your group with water before, during and after the parade. The City provides water only to student band members.

RESTROOMS

Port-a-potties will be available at each staging location.

Port-a-potties will be also available on the grounds of Henry Ford Centennial Library and near the shuttle stop at the Michael A. Guido Theater. Note the library and The Center will be closed for the holiday.

ENFORCEMENT OF PARADE RULES AND ASSISTANCE DURING THE PARADE

Event staff members in golf carts will be assigned to each division. They have the authority to enforce the parade rules to keep the parade moving forward and also will be available to provide assistance. In an emergency, call 9-1-1.

REVISIONS TO PARADE LINEUP WILL BE POSTED ON www.cityofdearborn.org

Please check www.cityofdearborn.org for updated parade lineup information. Changes may occur. No changes are expected after Friday, May 26 at noon.

SEVERE WEATHER

If severe weather is anticipated, please check www.cityofdearborn.org for instructions.

MESSAGE FROM DAWVC COMMANDER

The Dearborn Allied War Veterans Council is proud to partner with the City of Dearborn to honor those who made the ultimate sacrifice of their lives while in service to our country. This year, the parade is putting a special focus on our women veterans and service members.

I would like to welcome our Grand Marshal, Coast Guard Rear Admiral June Ryan. She enlisted in the Coast Guard Reserves in 1982, worked her way up the ranks, and was appointed in June 2015 to serve as Commander for the Ninth Coast Guard District, which covers all of the Great Lakes. She was the first woman to move up the Coast Guard ranks from junior enlisted to flag officer.

Thank you for joining me, our grand marshal, the nine school bands, thousands of community members and veterans from across our state on this day of tribute to the men and women and their families who gave so much so we could we live free.

On behalf of the parade committee and the Dearborn Allied War Veterans Council, we look forward to seeing you on May 29.

Sincerely,



Stephen Fletcher
D.A.W.V. COMMANDER

MEMORIAL DAY PARADE 2017 RULES

All parade participants must be at their designated division staging area at the designated time. Groups that arrive late will lose their spot and march at the end of the parade.

1. ONLY AMERICAN FLAGS – No other national flags will be allowed. Veterans groups are permitted to carry post colors and MIA flags. Guidelines for displaying the American flag are provided later in this document. You must follow those guidelines while marching in the parade. Flags cannot be draped over vehicles.

Questions about this policy can be directed to: Stephen Fletcher
DAWVC Commander
Email: sfletcher@metrocars.com

2. **All Memorial Day Parade participants must have a patriotic theme to their unit or float.** The Memorial Day Parade is not meant to be an advertisement for your group. Your group is participating to honor our fallen soldiers and support veterans and our military. Signs carried or on floats must be specifically related to Memorial Day. *Example: “Daisy’s Dance Co. honors our fallen soldiers” not “Come dance with Daisy’s Dance Co.”*



3. Elected officials marching in the parade must be current officeholders and participate by invitation only. No elected official or their campaign workers are allowed to wear campaign attire while in the parade or on the grandstand or distribute campaign material while walking or standing on Michigan Avenue. Use of vehicles in the parade requires prior approval. No campaign slogans are allowed on vehicles.
4. Keep the pace even. Maintain about 30 feet between each unit in the parade. (2-3 car lengths) It is absolutely essential that you pay attention. There should be no gaps between groups. The parade will be monitored by police and parade marshals. If your group lags behind and causes gaps your group may not be invited back.
5. Groups are not allowed to throw candy or other items into the crowd. Groups marching or driving in the parade are not allowed to hold up the parade by passing out items to the crowd. Groups approved to be in the parade may only pass out items at the curb with permission from the committee, but never in a manner that will hold up the parade. To secure permission and receive further instructions, please call 313-943-2285.
6. All groups are prohibited from stationary drills along the parade route. You must not stop in front of the Reviewing Stand.
7. MOVEMENT MUST ALWAYS BE FORWARD.
8. NO AMPLIFICATION OF MUSIC IS ALLOWED. Also, groups emitting excessive loud music or sound from their parade unit will not be permitted to proceed. If your group does not abide by this rule, your group will be escorted off the parade route.

The final governing authority regarding parade issues is the Parade Committee, composed of members of the Dearborn Allied War Veterans Council, the Dearborn Police Department and the Department of Public Information.

Failure to comply with these requirements may result in removal from the parade and prohibition from participating in future parades.

Thank you for supporting our veterans and for spending the holiday honoring those who died in service to our country.

Notice Regarding Display Of The American Flag

To keep the focus of the parade on the meaning of Memorial Day, every group is **required** to show its **patriotism** for the **United States of America** in some very visible manner.

One way to do that is to display the American flag in an appropriate and respectful presentation.

Guidelines for proper display of the American flag in the Memorial Day Parade

1. When displayed on a float or vehicle, the flag can only be displayed on a staff (pole). It must not be draped on or over the float or vehicle.
2. The flag must never touch anything beneath it, such as the ground or a vehicle.

REMINDER: Per the Dearborn Allied War Veterans Council, only American flags may be carried in the 2017 parade. No flags from any other country will be allowed.

Questions about this policy can be directed to: Stephen Fletcher
DAWVC Commander
Email: sfletcher@metrocars.com



For more information on how to honor and display the American Flag
<http://www.military.com/flag-day/flag-etiquette-dos-and-donts.html>

MEMORIAL DAY PARADE 2017



GROUP PERMIT



DIVISION