

DEARBORN RECREATION & PARKS DEPARTMENT

SPLASH PAD PERMIT

(Crowley and Hemlock Parks)

2015 RATES & GENERAL INFORMATION

	<u>RESIDENT RATES</u>		<u>NON RESIDENT RATES</u>	
	<u>Fee</u>	<u>Deposit</u>	<u>Fee</u>	<u>Deposit</u>
Groups of 15 to 50	\$30	TBD	\$75	TBD
Groups of 51 – 100	\$60	TBD	\$125	TBD

Note: A clean-up deposit will be required for all groups of 50 or more.

RULES AND POLICIES

- Reservations are accepted, beginning the first Monday in February.** Permits are required for use of a Splash Pad by groups of 15 or more. **All fees are due at the time the reservation is made.** In case of cancellation less than 30 days prior to usage, the rental fee will be forfeited. Cancellation beyond 30 days will involve a service charge of \$10. Rental fees will not be refunded due to inclement weather. You will have the option of rescheduling your event date; however, rescheduling is dependent upon site availability. To reschedule an event, you must bring your original permit to either the Dearborn Ice Skating Center or the Ford Community & Performing Arts Center within five business days of your original reservation date. Deposits will be refunded in full and mailed to the permit holder within 7-10 days of the reservation date, pending a satisfactory post-event inspection of the site by park staff. **Rental of a splash pad does not grant exclusive usage to the rental group.**
- No person shall operate or park a vehicle in a city park, except in designated areas set aside for such vehicles, or unless directed to do so by a law enforcement officer or Recreation & Parks Department employee.
- If groups are planning to picnic while utilizing a Splash Pad, a separate picnic permit must be obtained at an additional cost. Ask about picnic site or shelter rentals at the service desk when applying for a Splash Pad permit.
- DAMAGE AND CLEAN-UP AGREEMENT** – The permit applicant is responsible for the placement of trash and debris from the said area in designated receptacles (Ord. No. 85-330). The permit holder also agrees to pay the City of Dearborn for the loss of or damage to any property caused by said group at said park (Ord. No. 85-330). **Please note that the clean-up deposit will be forfeited, or additional fees assessed, if the group size is greater than the number designated on the permit agreement. In addition, any group that violates the park rules and park agreements may be issued a citation, and/or evicted from the park premises, forfeiting all fees paid.**
- RESIDENT** - RESIDENT Splash Pad permit rates apply to all RESIDENT family, church and neighborhood groups and to DEARBORN-BASED businesses or organizational groups. Classes of school-age children DO NOT pay a rental fee for weekday use from 8 am to 5 pm; however, these groups must obtain a permit from the Recreation & Parks Department.
- SCHOOL RENTALS**- Dearborn Public School rentals must be processed through the DPS representative. Please call your school administration for more information. All Private/Charter Schools should contact the service desk at The Center (313 943-2350).
- NON-RESIDENT** - NON-RESIDENT Splash Pad permit rates apply to all NON-RESIDENTS, all NON-DEARBORN-BASED family, church, schools, neighborhood groups, businesses and organizational groups, whether or not a resident sponsors them. A refundable clean-up deposit may be required at the time of permit application.

8. **MISCELLANEOUS** - Any miscellaneous request, such as using a large tent, moonwalk, live band, DJ or dunk tank must be with in a picnic area or shelter area. The request must be submitted in writing to the Recreation & Parks Director at least 30 days prior to the event date. A petting zoo or pony rides are only permitted at the Hemlock Shelter, and only with the approval of the Director of Recreation & Parks. Additional fees and restrictions apply. The use of a moonwalk or dunk tank (if site permits) will be authorized only after the applicant furnishes **proof of liability insurance** for the specific date, time and location of the event **with the City of Dearborn listed as "additionally insured."** **The additional insured language MUST state as follows:** "The City of Dearborn, Michigan, its elected officials, officers, employees, boards, commissions, authorities, voluntary associations, and any other units operating under the jurisdiction of the City and within appointment of its operating budget including the City of Dearborn are named as additional insured and said coverage shall be considered to be the primary coverage rather than any policies and insurance or self-insurance retention owned or maintained by the City of Dearborn." Additional fees may be assessed for electrical and water hook-ups.
9. The permit applicant is legally and financially responsible for any damage to or loss of any City property, and must remain on the premises at all times during the scheduled event hours. The applicant must appear in person **with the original picnic permit** to make any reservation changes or alterations (date, time, area changes etc.). Nothing will be held or changed over the phone - NO EXCEPTIONS.

For additional information, please call 313-943-2350

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