

RESIDENTIAL SERVICES DEPARTMENT

HOUSING INSPECTION PROGRAM

Fee Schedule

Effective July 31, 2014

Sales / Rentals / Non-Owner Occupied

Initial Inspection (includes one re-inspection)	
Single-Family	\$200
Two-Family	\$250
Re-inspection	\$50
Conditional Occupancy.....	No Charge
Certificate of Occupancy	No Charge
Agreement Fee	\$295
Late Fee for Failure to Schedule Required Inspection	\$50
Extension (each 30-day period)	\$50
Cancellation Fee	\$50

Vacant Property

Vacant Registration	\$150 per year
Monitor Inspections.....	No Charge
Update New Property Owner Information	\$25
Update Registration Information	No Charge

Miscellaneous Charges

Refund Processing Fee.....	\$25
Copy Fee, minimum	\$5
Copy Fee, per page	\$1
Duplicate Document Fee	\$15