

City of Dearborn
Swimming Pool Application Requirements

A permit is required for any swimming pool or recreational bathing that contains water over 24 inches deep. This includes in-ground, above ground and on-ground swimming pools, spas and hot tubs, or temporary/seasonal/inflatable pools. Temporary/seasonal inflatable pools only require a one time permitting and inspection approval and can be re-established in following years when re-installed in the approved locations per the approved permit site plan. Any alterations from the approved plan will require a new permit and inspections.

The following documentation is required in addition to your application:

1. Three copies of a current site plan or mortgage survey are required (1/16 inch = 1 foot or 1 inch = 20 feet) showing the following:

- All buildings with dimensions, All structures with dimensions
- All property lines and easements with dimensions
- Distance between the proposed pool and all other buildings and structures
- Distance between the proposed pool and side & rear property lines is Min. 3 feet.
- Distance between the proposed pool and overhead utility lines (minimum distance of 10 feet from all overhead wires measured from the outside perimeter of the pool to a point directly underneath the overhead wires)
- Pool barriers (Barriers must comply with 2009 Michigan Residential Code Appendix G section AG105 – Barrier Requirements – available on line at: (cityofdearborn.com/departments/building permits)
- A sample site plan is also available on line at: cityofdearborn.com/departments/building permits

2. Three sets of drawings (1/4 inch = 1 foot) shall be submitted showing the following:

Above-Ground Pool

- Depiction of finished pool per manufacturer's specifications
- All manufacturer's specifications for all equipment connected to pool

Below-Ground Pool

- How pool will be constructed
- Electrical plan (all electrical systems for pool and related equipment shall be protected with a ground-faulty interrupter per the National Electric Code)
- Plumbing plan
- All manufacturer's specifications for all equipment connected to pool

3. A copy of the signed contract for the construction project shall be submitted.

4. Documentation of Property Owner Association and/or a Historical District Review and approvals shall be submitted, if required.

(continued)

* Residential contractors must have a valid State of Michigan Residential Builder or Residential Maintenance & Alteration license and be registered with the City of Dearborn.

* Commercial contractors must have a valid Commercial Builder or Commercial Maintenance & Alteration registration with the City of Dearborn.

* Applicant must pick up the permit in person or a notarized letter of authorization signed by a qualifying officer of the company or homeowner must be submitted.

* Permit fees are based on construction values (minimum permit fee of \$80 plus a minimum of \$15 plan review fee and permit processing fee of \$40).

* An Electrical Permit, a Plumbing Permit and an HVAC Permit may also be required to complete your project.

* A Building Permit is required for a deck structure.

City of Dearborn Zoning Ordinance requirements:

- A minimum 3 foot side & rear yard setback is required
- Only one detached accessory structure is allowed per site
- Total of all buildings and structures cannot exceed 35% of the total site square footage

The following inspections are required for a Pool Permit:

Inspections are scheduled by calling (313) 943-2400

Residential Pool Permit

In Ground- # 119 Re-steel inspection after electrical ground inspection and underground plumbing inspection

#113 Pool deck inspection before concrete

Above Ground - #157 Pool barrier/pool use approved

Commercial Pool Permit

219 Re-steel inspection after electrical ground inspection and underground plumbing inspection

#213 Pool deck inspection before concrete

#257 Pool barrier/pool use approved

Homeowners are discouraged from obtaining permits on behalf of a contractor. The City of Dearborn addresses Ordinance and State Code compliance with the permit holder regardless of who holds the permit.



City of Dearborn
PERMIT & PLAN REVIEW OFFICE
16901 Michigan, Suite 6, Dearborn, MI 48126
(313) 943-2442

Date Submitted _____
Application No. _____
Clerk _____

S W I M M I N G P O O L P E R M I T A P P L I C A T I O N

| | | | | | |
|--|--------|-------|-------------|-------------------|--------------------|
| SITE ADDRESS | | | | | |
| | | | | | |
| DESCRIPTION OF PROPOSED WORK | | | | | |
| <input type="checkbox"/> Above-Ground Pool <input type="checkbox"/> In-Ground Pool | | | | | |
| | | | | | |
| | | | | | |
| WIDTH | LENGTH | DEPTH | WALL HEIGHT | WALL CONSTRUCTION | FLOOR CONSTRUCTION |
| | | | | | |
| CONSTRUCTION VALUE | | | | | |
| \$ | | | | | |

| | |
|---|-----------------|
| CONTRACTOR INFORMATION (or Home Owner) | |
| PRINT NAME | SIGNATURE |
| ADDRESS | TELEPHONE NO. |
| STATE LICENSE OR CITY REGISTRATION NO. | EXPIRATION DATE |
| WORKER'S DISABILITY COMPENSATION INSURANCE CARRIER (OR REASON FOR EXEMPTION) | |
| EMPLOYER IDENTIFICATION NUMBER (OR REASON FOR EXEMPTION) | |
| MESC EMPLOYER NUMBER (OR REASON FOR EXEMPTION) | |
| PROPERTY OWNER INFORMATION/AFFIDAVIT | |
| I do hereby certify that I am the owner of the property herein described and that I have given the applicant herein named permission to perform the work described in this application: | |
| NAME | |
| ADDRESS | PHONE NUMBER |
| | |
| SIGNATURE OF PROPERTY OWNER | |

(continued)

| | |
|--|----------------------|
| APPLICANT INFORMATION/AFFIDAVIT (If not the contractor) | |
| Application is hereby made for a permit to perform work described in this application and the accompanying drawings, which are a part of this application. The acceptance of the permit shall constitute an agreement to abide by all codes and ordinances enforced by the City of Dearborn. | |
| NAME _____ | |
| ADDRESS _____ | E-MAIL ADDRESS _____ |
| PHONE NUMBER _____ | FAX NUMBER _____ |
| | |

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work in a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

| | |
|--|-----------------------------|
| SIGNATURE OF APPLICANT | |
| Subscribed and sworn to before me this _____ day of _____, _____ | |
| _____ Notary Public, Wayne County, Michigan | My commission expires _____ |

FOR OFFICE USE ONLY

- 3 Sets of Site Plan or Mortgage Survey
- 3 Sets of Drawings
- Signed Contract
- Neighborhood Association / Historical District Review
- Property Owner Verified
- Contractor Registration Verified

Parcel ID Number _____

Staff Initials _____

Plan Reviewer _____

Date Approved/Denied _____

Plan Fee \$ 15

Processing Fee \$ 42

Permit Fee \$ _____

PAY THIS AMOUNT \$ _____