

REGULAR MEETING OF THE COUNCIL
OF THE
CITY OF DEARBORN

May 5, 2020

The Council convened at 7:33 P.M., President of the Council Susan Dabaja presiding. Present at roll call were Councilmembers Abraham, Buzzy, Byrnes, Herrick O'Donnell, Sareini and President of the Council Dabaja; absent, none. A quorum being present, the Council was declared in session.

Councilman Abraham delivered the invocation.

By O'Donnell supported by Herrick.

5-159-20. RESOLVED: That the minutes of the previous special meeting of April 14, and regular meeting of April 21, 2020, and the same are hereby approved as recorded and published.

The resolution was unanimously adopted.

By Abraham supported by Herrick.

5-160-20. RESOLVED: That City Council hereby sets Thursday, May 28, 2020 at 7:00 P.M. as the date and time to conduct a Public Hearing on the City's proposed Fiscal Year 2020/2021 Budget.

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Herrick supported by Byrnes.

5-161-20. WHEREAS: ITEM 1: Improvement to the following pedestrian crossings is proposed: Schaefer Road at the Prospect Avenue intersection in front of the Community Center; Chase Road at the Alber Street intersection in front of William Ford Elementary School; and Chase Road between Donald Street and Hemlock Street intersections. It has been determined that a full traffic signal at the Schaefer Road intersection at Prospect Avenue is not warranted. Also, it is not feasible to install a traffic signal at this location because of a site distance requirement associated with the grade separation, and

WHEREAS: Rectangular Rapid Flashing Beacon (RRFB) is a federally approved traffic control device to regulate pedestrian traffic at some intersections for which the traffic signals are not warranted. The City of Dearborn had requested federal aid to install RRFBs at the above mentioned locations. The application was approved to receive federal aid for ninety percent (90%) of the estimated construction cost of \$100,978. The remaining ten percent (10%) and all engineering and construction management cost will be paid for by the City's ACT-51 fund. A countdown feature will also be installed to the existing traffic signal at the Chase Road and Hemlock Road intersection; this is another safety feature for the pedestrians. Since this is a critical and essential project, the Engineering Department is working with MDOT to expedite and bid out the project. The Engineering Department plans to have RRFBs installed by this fall, and

WHEREAS: This project will take approximately forty-five (45) days to complete. The project will be administered and managed by MDOT because of the federal aid involved. The City will provide the design and construction management, and

WHEREAS: This small project requires a lot of details as noted below:

- RRFB design, National Environmental Policy Act (NEPA) and SHPO Process and clearance.
- Submitting a package to MDOT for Grade inspection.
- MDOT's Grade inspection and addressing associated changes.

- MERL Estimate.
- A sidewalk ramp survey at the installation point to make sure all ramps meet ADA compliance. Perform sidewalk ramp modifications if they are non-compliant.
- Provide construction inspection and management on MDOT ProjectWise software,

and

WHEREAS: Generally, these types of projects are less productive, therefore, the unit prices are comparatively high. Additionally, the selected contractors will probably be working in multiple communities performing similar small construction projects requiring only partial construction inspection for the City contract ranging from one hour to six hours a day based on the contractor's schedule. Engaging a full time/standby inspection team for forty-five (45) days will not be a cost-effective approach. In order to bring inspection costs down, The City Engineer is working with the Engineering inspection staff and the Mannik & Smith Group's (Mannik) construction inspection team presently working on the Brady Bridge Project to coordinate construction inspection for this small but important project, and

WHEREAS: Since the exact amount that is required for construction inspection and management will not be known until the contract is bid out by MDOT; a contractor is selected, and the construction schedule is reviewed, the City Engineer is requesting a contingency allowance set aside for Item 1 in the amount of \$35,000, and

WHEREAS: The Engineering Department is requesting that City Council authorize the Finance Director to establish a Capital Improvement Project with a budget of \$50,000. This amount includes the contingency allowance and ten percent (10%) of the construction cost which is the City's responsibility. Ninety percent (90%) of the construction cost will be directly paid for by MDOT to the contractor, and

WHEREAS: ITEM 2: Council Resolution No. 7-347-18 awarded a contract for Design and Construction Management Services to the Mannik & Smith Group (Mannik) in the amount of \$191,540.20 (Purchase Order No. 95676). The Brady Bridge Project is a federal aid project for which ninety percent (90%) of the construction cost is paid by the federal aid. However, the design and construction management for the project are paid for by the City's ACT-51 funding, and

WHEREAS: This purchase order also includes mandatory biennial bridge inspection for three bridges over the Rouge River. The following additional efforts were required during the design phase of the project:

- Increased level of effort to complete the design and detail for superstructure replacement including bridge railing design and detailing, and cost coordination with Michigan Department of Transportation (MDOT).
- Increased level of effort to coordinate existing DTE Energy high pressure gas main removal, relocations and replacement.
- Changes to the traffic control plan to coordinate three (3) construction projects within the vicinity currently being executed concurrently. Apart from the Brady Bridge Project, a project involving installation of emergency shut off/on valve at Brady/Morley intersection paid for by the FEMA grant; and Monroe, Mason and Howard Reconstruction project are being executed concurrently. Normally, in regular course, the Engineering Division schedules only one construction project involving one contractor per each neighborhood to avoid any conflicts. Since both federal aid and FEMA grant are involved, it became necessary to execute all three projects by deploying additional efforts.
- The biennial inspection of Schaefer Road over Rouge River became too complex, requiring scour analysis as required by MDOT.

- Flood Plain Permit from the Michigan Department of Environment and Great Lakes (EGLE) was the responsibility of Engineering Division staff. Unfortunately, because of compressed schedule of other construction projects, the task was later assigned to the Mannik & Smith Group,

and

WHEREAS: Additional cost associated with abovementioned items for Item 2 is approximately \$30,000. Therefore, the City Engineer hereby requests that the City Council approve the contingency allowance in the amount of \$65,000 to pay for items 1 and 2 as described above, and authorize the City Engineer to execute all change orders with the firm Mannik & Smith Group that utilizes the contingency allowance on an as needed basis; therefore be it

RESOLVED: That the Finance Director be and is hereby authorized to establish a Capital Improvement Project with a budget of \$50,000 for the Installation of Rectangular Rapid Flashing Beacon (RRFB) - Pedestrian Traffic Regulatory Devices at four locations within the City; be it further

RESOLVED: That a contingency in the amount of \$30,000 is hereby approved to provide additional Design and Construction Management Services by Mannik & Smith Group, Inc. for the Brady Bridge Project as authorized by C.R. 7-347-18; be it further

RESOLVED: That Mannik & Smith Group, Inc. be and is hereby authorized to provide design and as needed (upon request) construction management services for RRFB with a contingency of \$35,000; be it further

RESOLVED: That the City Engineer be and is hereby authorized to execute all change orders with Mannik & Smith Group that utilize all approved contingency; be it further

RESOLVED: That this project will be financed from the Major Street Fund budget; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Byrnes supported by Herrick.

5-162-20. RESOLVED: That City Council hereby authorizes an increase to the contract with University Moving and Storage Co. (C.R. 4-168-19) in the amount of \$50,000, bringing the total contract amount to \$270,260 for Moving Services for the Henry Ford Centennial Library; be it further

RESOLVED: That the Finance director be and is hereby authorized to appropriate \$50,000 from the Library Fund balance to the Library Fund, Contractual Services account; be it further

RESOLVED: That this contract increase shall be financed from Library Fund, Libraries, Contractual Services; Other budget; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Byrnes.

5-163-20. WHEREAS: The East Dearborn Downtown Development Authority (EDDDA) is obligated to pay unemployment costs for the former Executive Director Michael Bewick from July 1, 2018 to June 30, 2019. The FY2020 adopted budget did not reflect the potential unemployment costs at the time of adoption. In the spirit of transparency and ease of tracking the unemployment benefit payments, it is being requested to create a separate line item in the EDDDA FY2020 budget to track these unemployment benefit payments, and

WHEREAS: The EDDDA Executive Committee recommended to the EDDDA Board amending the budget to reflect the unemployment costs of \$5,068 in a separate budget line item for full transparency. This will also prevent funds from being pulled from programs and events already budgeted and planned for the year, and

WHEREAS: The EDDDA board passed resolution "Unemployment Budget Amendment 2020" at the Joint Dearborn Downtown Development Authority's Board meeting on December 19, 2019, approving the recommendation to add the budget line item, subject to the approval of Dearborn City Council. The resolution of the EDDDA Board is attached, and

WHEREAS: The EDDDA recommends Dearborn City Council authorize the FY 2020 budget amendment to add unemployment costs as a budget line item of \$5,068; therefore be it

RESOLVED: That the East Dearborn Downtown Development Authority's (EDDDA) FY2020 Budget be and is hereby amended by adding a line item in the amount of \$5,068 for Unemployment Payments for the former Executive Director Michael Bewick; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Unemployment Budget Amendment 2020

Date Adopted: December 19, 2019

Motioned by: Vice Chairperson Dan Merritt

Seconded by: Director Judith McNeeley

WHEREAS: The EDDDA and WDDDA promote and market Downtown Dearborn to consumers and business owners to improve the economy of the districts; and

WHEREAS: The EDDDA is obligated for unemployment costs for the former Executive Director Michael Bewick from July 1, 2018 - June 30, 2019; and

WHEREAS: The FYE2020 adopted budget did not reflect the potential unemployment costs at the time of adoption; and

WHEREAS: The EDDDA Executive Committee recommends amending the budget to reflect the unemployment costs of \$5,068.00 in a separate budget line item for full transparency and so that funds are not pulled from programs and events already budgeted and planned for the year; and

WHEREAS: The EDDDA will need to present for budget amendment approval to Dearborn City Council; therefore, let it be

RESOLVED: The EDDDA authorizes the expenditure of \$5,068 for unemployment costs, and approves creating a new budget line item to reflect these payments for the FYE 2020 budget, subject to the approval of Dearborn City Council.

Yes: Chairperson Scott Saionz, Mayor Jack O'Reilly, Director Janice Cislo, Director Mark Guido, and Director Julia Kapilango

No:

Abstained:

Absent: Secretary-Treasurer Jay P. Kruz, Director Mary O'Bryan, and Director Kamal Turfah

By Sareini supported by Herrick.

5-164-20. WHEREAS: At the recent January and March pension board meetings, Chapter 22 voted to implement recommendations set forth in the experience study conducted by Gabriel, Roeder, Smith & Company (GRS). GRS recommended setting demographic assumptions as follows: a decrease in retirement rates, adopting new mortality table PubG-2010, and combining General and Operative active employees for merit and longevity rates which the Board adopted. The Board also adopted an 18 year amortization period to help the City control contribution costs. A final economic assumption that was adopted lowered wage inflation from 3.25% to 2.75%, and

WHEREAS: The above assumptions, in part, increased the City's liability from the previous funding valuation and have required a larger contribution to the trust. The Pension Board is required to have an experience study conducted every five years by Michigan Public Act 202 of 2017. The next scheduled experience study will be conducted covering the plan from July 1, 2019 to June 30, 2024, and

WHEREAS: The Finance Department is requesting approval of the proposed adjustments per Pension Board Ordinance Section 22.10; therefore be it

RESOLVED: That the Implementation of new assumptions for the General Employee Pension System, per Pension Board Ordinance Section 22.10 be and is hereby approved; be it further

RESOLVED: That this resolution be given immediate effect.

The resolution was unanimously adopted.

By Abraham supported by Herrick.

5-165-20. RESOLVED: That the proposed resolution by Councilmembers Bazy and Abraham denying the request of Abdelqwee Yaffia to re-split 6626 Payne and 6620 Payne into two (2) 35 ft. lots is hereby left on the table.

The resolution was unanimously adopted.

By Dabaja supported unanimously.

5-166-20. WHEREAS: The Mayor and the Council have learned with sorrow of the passing of Dorothy Elaine Riga, and

WHEREAS: This departure at the dictation of Divine Providence, constitutes an irreparable loss to the beloved family and numerous friends and neighbors; be it

RESOLVED: That the Mayor and members of the Council of the City of Dearborn here assembled, hereby sincerely extend and offer in this sad hour of bereavement, heartfelt sympathy and condolence to the family of the deceased.

The resolution was unanimously adopted.

There being no further business, upon a motion duly made, seconded and adopted, the Council then adjourned at 8:15 P.M.

APPROVED:

President of the Council

ATTESTED:

City Clerk