

# Application for a Block Party



**George T. Darany, City Clerk**  
City of Dearborn, 16901 Michigan Ave. Ste. 11, Dearborn, MI 48126  
313-943-2015

Date of Party \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

NAME OF SPONSOR: \_\_\_\_\_

ADDRESS / TELEPHONE NUMBER: \_\_\_\_\_

LOCATION OF BLOCK PARTY – LIST STREETS TO BE BARRICADED:

The City Clerk's Office has established the following policy regarding Neighborhood Block Parties:

- Before applying at the Clerk's Office, please contact Jill Keith at 943-2145 for engineering approval. This may take up to two days to confirm no active/scheduled street/sewer work.
- A block party application must be filled out each time a block party is held.
- A petition with at least 50% of the signatures of residents living in the area to be blocked off must be submitted for the first party and will be valid for five years. A new petition will be required every five years thereafter.
- DPW must receive your block party application at least 48 hours prior to the scheduled block party date. Late notifications may be denied.
- Barricades issued by the Department of Public Works must be used to secure the streets.
- The sponsor will be responsible for a non-refundable permit fee of \$25.00. The sponsor will be charged \$60.00 per barricade if the barricades are not returned or returned damaged.
- Barricades must be picked up at the DPW Yard, 2951 Greenfield Road, between 9:00 a.m. and 1:00 p.m. on the day before the party. (The DPW Yard is not open on weekends. If the party is on a Sunday, barricades must be picked up on the Friday before.) Barricades must be returned to the DPW Yard no later than five days after issuance; failure to do so will result in a \$60.00 charge to the block party sponsor for each missing barricade.

Pursuant to City of Dearborn Ordinance 16-1565, Chapter 17, Sections 17-100 through 17-116 entitled "Block Parties, I HEREBY SWEAR AND CONFIRM that I understand the rules and regulations regarding Block Parties.

RELEASE AND HOLD HARMLESS AGREEMENT:

The applicant agrees to indemnify and hold harmless the City of Dearborn for any and all claims, damages, losses or actions at law arising from this activity caused by the applicant, guests or invitees. APPLICANT HAS READ AND UNDERSTANDS THE ABOVE RELEASE AND ITS CONDITIONS.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
ALTERNATE DATE OF PARTY

**QUESTIONS SHOULD BE DIRECTED TO THE CITY CLERK'S OFFICE (313) 943-2015**



CITY OF DEARBORN  
CITY CLERK'S OFFICE  
BLOCK PARTY PETITION

(Valid for five years from \_\_\_\_\_)

BLOCK PARTY LOCATION: \_\_\_\_\_

SPONSOR'S NAME: \_\_\_\_\_

SPONSOR'S TELEPHONE NUMBER: \_\_\_\_\_

The block party sponsor must obtain the signatures of at least 50% of the residents in the immediate area of the block party.

	Resident's Name	Resident's Address	Resident's Telephone number
1			
2			
3			
4			
5			
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11			
12			
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