

PERMIT & PLAN REVIEW OFFICE

FEE SCHEDULE

November 3, 2017

Payment Options

Cash – in person at Treasurer’s window in the Dearborn Administrative Center (DAC)
Check/money order – by mail or in person at Treasurer’s window in the DAC
Credit card - in person at Treasurer’s window in the DAC (3% fee added)

Commercial & Residential Plan Review & Permits

Permit Processing Fee- Residential permit \$40 – Residential BLDG permit \$42
Commercial BLDG permits \$42

Residential Plan Review (\$1 per \$1,000 const. cost).....\$15-\$150
Includes: Fences, Concrete, Porches/steps, Garages/Sheds, & Ramps
RS Plan Review Revisions- \$5/sheet minimum fee of \$25

All Commercial Plan Review (\$1- \$500K construction cost)..... \$180
Includes: Commercial Concrete, trash enclosures, Satellites,
Re-Roofing, Demolition, Waterproofing, etc. plan reviews.
(>\$500.1K \$650 plus 0.0003% of const. value over \$500K)

1st Plan Review Revision (Processing fee, per letter changes only)... \$40
2nd Plan Review Revision (Based on hourly requirement) \$180
Applicant Design changes to prior submitted plan..... \$180

Commercial Const. Minimum Permit Fee (\$1-\$2,000 in const. cost). \$85
CS Const. Fee (\$2,001 - \$1M in const. cost) \$10 per \$1K const cost
Plus an Administration Fee of..... \$42

Residential Const. Minimum Permit Fee (\$1-\$2,000 in const. cost).. \$85
RS Const. Fee (\$2,001-\$1M in const. cost) \$10 per \$1K const cost
Administration Fee for Flatwork..... \$40
Administration Fee for BLDG..... \$42

Residential Revised Permit – Reprint after one \$15
(Plus \$10 for each \$1,000 of increased const. cost)
Commercial Revised Permit \$40
(Plus \$10 for each \$1000 of increased const. cost)

RS or CS Concrete cert, (Concrete \$3.60/sq ft, fence, shed) Min fee \$50
Concrete permit, Private Prop. (\$3.60 ea 100 sq. ft) Min fee \$25
Concrete permit, Public Prop. (\$0.30 per lineal foot) Min fee \$25

Parking Lot Plan Review \$50 - Permit Fee (5000 sq ft or less) \$40
Each additional 1000 sq ft \$10
(Includes: Asphalt, Concrete, repairs, gravel, seal coat, & striping)

Signs: Plan Review Fee \$50
Wall mansard signs & Interior wall signs (each)..... \$25
Ground signs with structure (Based on const. value) \$60

Face change – Flat fee for all per business	\$25
Sandwich Board Sign	\$25
Temporary event – ground sign.....	\$0
Administration Fee for all above permits.....	\$40

Trade Permits (Electrical / HVAC / Plumbing)	\$80
Plus an Administration Fee of.....	\$40

Note: All Trade Permits include a Rough Inspection and Final Inspection

Trade Investigative fee for work performed without permit	\$100
Permit Re-inspection	\$30 or \$50
Permit Extension.....	\$25

Building Board of Appeals

Code Appeal	\$500
Fence Appeal	\$250
Sign Appeal	\$250

Zoning Board of Appeals

Commercial Zoning Appeal	\$1,000
Residential Zoning Appeal.....	\$ 500

Design Review Committee (DRC) for Downtown Business Districts

Application submission (\$40 processing & \$75 Review fees)	\$115
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Demolition Appeals Board / Hearing Officer

Application Fee.....	No Charge
Administrative Fee.....	\$75

Commercial Re-Occupancy Inspection

5000 SQ FT or less	\$300
Each additional 1000 SQ FT	\$30

Vacant Property

Vacant Registration.....	\$150
Monitor Inspections	No Charge
Update New Property Owner Information.....	\$25
Update Registration Information.....	No Charge

Misc Items

Copy Fee, for 1 st page.....	\$5
Additional pages	\$1.25
Duplicate Copy of a Permit.....	\$18